



# NCKC – Spring AGM

## April 3, 2016

Tifosi Room

St. Anthony's Soccer Club



# Agenda

- Call to order and Welcome
  - [Confirmation of Quorum](#)
  - Opening remark - [Purpose](#), [Code of Conduct](#), [Conflict of Interest](#)
  - [Your Board](#)
  - [Understanding our By-Laws](#)
  - [2015 financial clarification](#)
  - Fall AGM minute adoption
- [President report](#)
- [2016 schedule](#)
- [Capital Karting Grand Prix](#)
- [Treasurer report](#) – [Budget 2016](#) – [The Fees](#)
- [Rules](#) and [Secretary's note](#)
- [Questions?](#)



# Confirmation of Quorum

- 4.10.1 A quorum for either the bi-annual or special meetings shall consist of a minimum of three (3) members of the Board, and twenty-five (25%) percent of the voting members.

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# Purpose and Objectives

## Our Purpose

- The purpose of the Club is to promote a fun, safe, competitive environment for the sport of karting in the Nation's Capital.

## Our Objectives

- to promote and publicize kart racing with the aim of improving the recognition that karting is a legitimate motor sport;
- to foster a spirit of unity and comradeship amongst the karting fraternity;
- to provide a safe, clean and enjoyable environment in which individuals and families can enjoy kart racing as an activity;
- to provide information of interest to kart racers and owners;
- to organize and encourage the organization of karting events; and
- to foster the growth of our members in terms of their racing, social, and leadership skills, along with increasing both personal and community self esteem.

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# Extract “Code of Conduct”

- **SPECIFIC OBLIGATIONS:** Members of the Board of Directors shall:
- **Always act for the good of the Club and represent the interest of all Members, without favouring special interests inside or outside the Club.**
- Not use the Club or their service on the Board for personal advantage or for the advantage of friends, relatives or supporters beyond what has been authorized by the Board.
- **Represent the Club in a positive and supportive manner at all times.**
- **Observe and display courteous conduct in all Board and committee meetings and work with and respect the opinions of all Members who serve on the Board.**
- Approach all Board issues with an open mind, prepared to make the best decisions.
- **Support all decisions and actions taken by the Board.**
- Make no personal promises nor take any private action which may compromise the Board.
- Avoid conflict of interest between Board and personal interests. When such conflicts occur, declare the conflict and refrain from discussions or voting in respect of such items.
- Support and protect staff in the proper performance of their duties.
- Refrain from intruding on administrative matters that are the responsibility of management.
- Never exercise authority as a Board member except when acting in a meeting of the Board or on matters for which authority has been delegated by the Board.
- Keep confidential matters confidential.

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# Extract “Conflict of Interest”

## Introduction

The National Capital Karting Club Board Member Code of Conduct provides details for Members of the Board on proper conduct. Under this policy, Board members must avoid a conflict of interest with respect to their fiduciary responsibilities. This form is intended to facilitate that declaration and its completion is requested at the start of each Board year.

## Declaration

I, (please print) \_\_\_\_\_ being a member of the National Capital Karting Club Board of Directors, hereby disclose my involvement in any for-profit organization and any not-for-profit organization, including charitable organizations, as follows:

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# NCKC Board 2016

| Name             | Role for 2016       | Elected in fall AGM of |
|------------------|---------------------|------------------------|
| Frank Jones      | Vice President      | 2011 - 2014            |
| Jacques Larose   | President           | 2012 - 2014            |
| Enrico Valente   | Promotion           | 2014                   |
| Michael Harris   | Treasurer           | 2015                   |
| Sylvain Coulombe | Secretary and Rules | 2015                   |

Also volunteering:

- Stephanie Berg (web site)
- Wayne Ross (Facebook page)

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# Understanding our By-Laws

- All non-for-profit organizations had to file for continuance and provide updated By-Laws before October 2014.
- Our By-Laws were approved at the Fall AGM of 2014
- Highlights:
  - General section : main change was to remove what changes annually out of the By-Laws
  - Members' meeting : added clarity and minimum agenda for the bi-annual meetings
  - Election of Directors : main change is that members only elect directors not persons in specific roles anymore

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# 2015 Financial Clarification

- Non-discretionary expenditures
  - Laptop \$452 - a capital asset
- Operational expenditures
  - Lost \$2,000 at Karters Korner
    - Low participation from LKA - Race 3 (14/38: 37%) and Race 8 (4/31: 13%)
- The Grand Prix (first edition)
  - Paid \$210 more than planned for the ambulance due to miscommunication
  - \$1,500 for the RESP were outstanding

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# President Report

## BOARD OBJECTIVE:

Plan events with more racers on track to bolster quality of events.

- How (at first):
  - Get a partnership with LKA for a 5 race series
  - Get a mini-series with LKA and Quyon. 3 races at 3 tracks, with significant prize contributed by SPDi Spark

**We had a press release in February to this effect**

March arrived...

- Received inflammatory email, threats & ultimatum from Mr. Costello
- Board opted to seek alternate plan

Let us present our plan for this year

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# 2016 Schedule

| Event                      | Date                 | Venue           |
|----------------------------|----------------------|-----------------|
| Rookie/Practice day        | April 30 (Saturday)  | SLMP            |
| Race #1                    | May 14-15            | SLMP            |
| Race #2 and CCS 1          | May 28-29            | Karter's Korner |
| Special event              | June 18-19           | Karter's Korner |
| Race #3                    | June 25-26           | Quyon           |
| Monday evening test & tune | July 4, 11 and Aug 2 | Karter's Korner |
| Race #4 and CCS 2          | July 16-17           | Quyon           |
| Race #5, GP and CCS3       | Aug 6-7              | Karter's Korner |
| Race #6                    | Aug 20-21            | Quyon           |
| Race #7                    | Sept 17-18           | SLMP            |

- NCKC championship: 7 events, 1 drop
- Members participate in 3 Championships: NCKC, CCS & Grand Prix
- Some repair were done to the track at SLMP
- Still negotiating prices with Karters
- More work is needed to firm up the Special event and the Monday evenings at Karters

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**MAYOR'S CUP of WISHES!**  
**COUPE du MAIRE pour les RÊVES!**

**Presented by *PODIUM Special Events* & the *NATIONAL CAPITAL KART CLUB***



**Best attended karting event in years for the region & multi-club participation!**  
**The event is Televised & Broadcast in both official languages in its first edition!**  
**Karting & NCKC benefitted from significant media attention!**  
**Karting & NCKC benefitted from Brand awareness in the National Capital Region!**  
**Karting benefitted from a lot of awareness and brand attention as a family sport.**  
**MAYOR'S CUP OF WISHES donated some \$35K to Charity Partners!**  
**We now have a brand new functional Pit area for more multi-club events!**  
**MORE RACERS RACING TOGETHER FOR YEARS TO COME!**

**With the GRAND PRIX as its annual major event & as part of a Motorports Festival, NCKC will enjoy a source of annual revenue to help grow the sport and the club**

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# Treasurer Report

- Opening balance March 30, 2012      \$8,636
- Opening balance March 30, 2013      \$ 984
- Opening balance March 30, 2014      \$5,200
- Opening balance March 29, 2015      \$5,734
- Opening balance April 3, 2016      \$1,753

**We still have this under control**

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# Detailed Budget #1

| Revenues     |                |
|--------------|----------------|
| Membership   | \$2,000        |
| Sponsorship  | \$1000*        |
| Other        | \$0            |
| <b>Total</b> | <b>\$3,000</b> |

\* Two gold sponsors confirmed thus far

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# Detailed Budget #2

| Overhead Expenses   |                 |
|---------------------|-----------------|
| NKA affiliation     | -\$124          |
| ASN affiliation     | -\$200          |
| Director Insurance  | -\$350          |
| Karelo monthly cost | -\$203          |
| Trailer insurance   | -\$0 *          |
| Industry Canada     | -\$30           |
| Web Page            | -\$100          |
| Tifosi club         | -\$260          |
| Other               | -\$100          |
| <b>Total</b>        | <b>-\$1,167</b> |

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\* Included in ASN General Liability insurance

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# Detailed Budget #3

| Operations                  |                |
|-----------------------------|----------------|
| SLMP rookie day and 2 races | \$400          |
| Karter's Korner             | -\$500         |
| Grand Prix                  | \$1,600        |
| Quyon 3 races               | \$300          |
| Development morning KK      | -              |
| Evening practice            | -              |
| Banquet                     | -\$400         |
| <b>Total</b>                | <b>\$1,400</b> |

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# Summary 2016 Budget

| 2016 Budget Summary    |                |
|------------------------|----------------|
| <b>Opening balance</b> | <b>\$2,291</b> |
| Revenues               | \$3,000        |
| Expenses               | -\$1,167       |
| Operations             | \$1,400        |
| Year end estimates     | \$5,232        |
| <b>Net gain</b>        | <b>\$3,232</b> |

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# The Fees

- The membership fees are:

|           | Early Bird | Regular |
|-----------|------------|---------|
| Single    | \$100      | \$120   |
| Family    | \$125      | \$140   |
| Associate | \$50       | \$60    |
| Day       | \$30       | \$30    |

- The race day fees are:

| Classes            | Cost                                       |
|--------------------|--|
| One class          | <del>\$65</del> now \$70                   |
| Family increments  | 2 <sup>nd</sup> \$55, 3 <sup>rd</sup> \$45 |
| 1 multiple class   | <del>\$60 + \$30</del> now \$70 + \$35     |
| Transponder rental | <del>\$15</del> now \$10                   |

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# Rules

- Wow, there's a lot in ASN Regulations!
- Published "cue cards" to help build up understanding of rules
- Those are available from NCKC web site
  - <http://www.nckc.net/membership/class-rules/>
- Inputs welcome, help me help others
- [Sample](#)

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# Rules (Cont'd)

- Generally, no big changes to NCKC rules from last season
- ASN recently published new 2016 versions
  - Technical regulations (book 2)
  - Briggs regulations
- New version of ASN Sporting regulations (book 1) not yet posted.

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# ASN rule changes

- Changes identified by left side red bar
- For instance
  - “Relocation of the fuel pump is legal as long as it is spaced to less than 3/4 inch off of the control plate...”
  - “A sample of engine lubricating crankcase oil may be requested at any time by the Technical Inspector.”

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# The Classes

| Class         | Age     | Engine                      | Weight (LBS)** |
|---------------|---------|-----------------------------|----------------|
| Novice        | 8 to 11 | Briggs LO206 & Red slide    | 240            |
| Junior        | 9 to 17 | Briggs LO206 & Blue slide   | 260            |
| Junior        | 9 to 17 | Briggs LO206 & Yellow slide | 300            |
| Briggs Senior | 15+     | Briggs LO206 & Black slide  | 340            |
| Briggs Master | 15+     | Briggs LO206 & Black slide  | 375            |

Briggs Master age is now aligned with ASN, no longer requiring an exception.

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# Secretary's note

- New **Governance** section added to NCKC.NET web site, under **About Us**  
<http://www.nckc.net/about-nckc/governance/>
- AGM and Board minutes posted in that location

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# Questions?

- Answer questions

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# See you at the track!

- We have an executable plan
- 5 races with more than 40 racers on the track on race day

**Your Board remains committed to serve NCKC members to the best of its ability.**

- Meeting adjourned